

**Request by interstate solicitor to lodge**

**documents via e-Filing**

This form must be signed by the solicitor having conduct of the proceeding and submitted via e-mail to the relevant Registry:

For Common Law matters, please email commonlaw.registry@countycourt.vic.gov.au.

For Commercial matters, please email commercial.registry@countycourt.vic.gov.au.

Upon receipt of the completed form, the Registry will assess your request and contact you directly with the outcome.

Case Details

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| **Case number:** |   |

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| **Case name:** |   |

Solicitor details

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| --- | --- |
| **Name of solicitor:** |   |

|  |  |
| --- | --- |
| **Address of solicitor firm:** |   |

|  |  |
| --- | --- |
| **Telephone number:** |   |

|  |  |
| --- | --- |
| **E-mail address:** |   |

Request to lodge documents via e-Filing

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| I,  |   |

 hereby request access to lodge documents via e- Filing for the following reason:

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|[ ]  I am a solicitor representing a defendant who has been served interstate under the *Service and Execution of Process Act* 1992 and am only obligated to provide an address for service in Australia |
|[ ]  I am a solicitor representing a defendant who has been served in New Zealand under the *Trans-Tasman Proceedings Act* 2010 and am only obliged to provide an address for service in Australia or New Zealand |
|[ ]  I am a solicitor filing a Registration of Interstate Judgment and am only obligated to provide an interstate address  |

And *(mandatory)*

|  |
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|[ ]  A copy of my PRACTITIONER’S CERTIFICATE is attached to this request  |

|  |  |
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| **Dated:** |   |

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| --- | --- |
| **Signature:** |   |