

**Request by interstate solicitor to lodge**

**documents via e-Filing**

This form must be signed by the solicitor having conduct of the proceeding and submitted via e-mail to the relevant Registry:

For Common Law matters, please email [commonlaw.registry@countycourt.vic.gov.au](mailto:commonlaw.registry@countycourt.vic.gov.au).

For Commercial matters, please email [commercial.registry@countycourt.vic.gov.au](mailto:commercial.registry@countycourt.vic.gov.au).

Upon receipt of the completed form, the Registry will assess your request and contact you directly with the outcome.

# Case Details

|  |  |
| --- | --- |
| **Case number:** |  |

|  |  |
| --- | --- |
| **Case name:** |  |

# Solicitor details

|  |  |
| --- | --- |
| **Name of solicitor:** |  |

|  |  |
| --- | --- |
| **Address of solicitor firm:** |  |

|  |  |
| --- | --- |
| **Telephone number:** |  |

|  |  |
| --- | --- |
| **E-mail address:** |  |

# Request to lodge documents via e-Filing

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| I, |  |

hereby request access to lodge documents via e- Filing for the following reason:

|  |  |
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|  | I am a solicitor representing a defendant who has been served interstate under the *Service and Execution of Process Act* 1992 and am only obligated to provide an address for service in Australia |
|  | I am a solicitor representing a defendant who has been served in New Zealand under the *Trans-Tasman Proceedings Act* 2010 and am only obliged to provide an address for service in Australia or New Zealand |
|  | I am a solicitor filing a Registration of Interstate Judgment and am only obligated to provide an interstate address |

And *(mandatory)*

|  |  |
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|  | A copy of my PRACTITIONER’S CERTIFICATE is attached to this request |

|  |  |
| --- | --- |
| **Dated:** |  |

|  |  |
| --- | --- |
| **Signature:** |  |