

Media Request Form



Applicant and case details

Name of applicant: _____
Name of organisation: _____
Phone: _____
Email: _____
Case name: _____
Case ID: _____
Presiding Judge: _____

Requests for items

- Indictment
- Summary of Prosecution Opening (for plea or trial)
- Summary of Defence Response (for plea or trial)
- Transcripts – include hearing dates: _____
- Tendered exhibits
 - Photo(s)
 - CCTV footage
 - Record of Interview
 - Other – please specify: _____
- Judge's photo for broadcast / publishing – please specify purpose: _____

Other applications (optional)

- Record hearing with own digital device to assist with accurate reporting and not for publishing
- Record hearing with own digital device for publishing
- Listen to audio recording of sentence / judgment
- Filming – specify purpose: _____
- Court artist – specify person(s) of interest: _____

Other request (optional)

Please specify: _____

Reasons for request

Please specify: _____

Undertaking by applicant

Where material is provided or permission is granted by the Court, I undertake as follows:

1. I will use the copy of any transcript or other document provided or any recording made only for the purpose of making a fair and accurate representation of the proceeding.
2. I will not provide a copy of the material provided or recording made to any other person or organisation without first obtaining the written permission of the Court.
3. I will take reasonable steps to ensure no victims or witnesses are identified without their permission.
4. I will retain securely any material provided or recording made.
5. During the trial, I will not publish or cause to be published any evidence which has been given or referred to in the absence of the jury.
6. I will ensure broadcasts and/or published news reports comply with relevant legislation and suppression orders.

Applicant's signature: _____

Date: _____

For completion by the Court

- Application granted
- Application denied
- Application granted in part

Reasons / special conditions: _____

Judge's signature: _____

Date: _____