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| **About this Form and Data Requests**  Please complete this form if you require data from the County Court. Completed forms can be returned to: [datarequests@countycourt.vic.gov.au](mailto:datarequests@countycourt.vic.gov.au)  If you have any queries about this form or wish to discuss your request, please contact the County Court’s Governance Team on 03 8636 6587.  *Note: the Court will facilitate the release of data in response to external data requests to the extent that it is able to, given the competing demands on its limited data analysis resources and its workload of priority internal data requests. An important factor in assessing external data requests is a consideration of resources already available to external agencies and whether the Court can add any practical value to the data that is already available.* | |
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| **Contact Details** | |
| **Name** |  |
| **Position Title** |  |
| **Organisation** |  |
| **Telephone No** |  |
| **Email Address** |  |
| **Data Request Overview**  Please briefly outline your request by answering the following questions, which will assist the Court in prioritising and assessing your request. | |
| **1) What type of request are you making?**  🞏 New request  🞏 Update of previous data (please attach a copy of the data previously provided) | |
| **2) Briefly describe the information you are seeking and specify the data type** (note - the Court does not release data containing personally identifiable information):  **Data type:**  🞏 Civil jurisdiction  🞏 Criminal jurisdiction  🞏 Victoria wide  🞏 Melbourne only  🞏 Other (please specify): | |
| **3) What count(s) of data do you require?**  🞏 Case by case  🞏 Aggregated  🞏 Sentences  🞏 Finalisations  🞏 Initiations  🞏 Other (please specify): | |
| **4) What date range is covered by your request?**  🞏 Financial year (provide details of the relevant year(s)):  🞏 Calendar year (provide details of the relevant year(s)): | |
| **5) How will the data released by the Court be used?** | |
| **6) Do you intend to publish this information?**  🞏 Yes  🞏 No  **If ‘Yes’, where and when?** | |
| **7) Do you undertake to acknowledge the source of the data?**  🞏 Yes  🞏 No | |
| **8) What is the timeframe for the data to be provided?** | |

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| **County Court Use Only** |
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