**COUNTY COURT OF VICTORIA**

**COMMON LAW DIVISION**

**REQUEST FOR DIRECTIONS HEARING**

**Case Number: CI-XX-XXXXX**

**Proceeding Name: XXX v XXX**

**Division / List:** Choose an item.

1. **Please state clearly and briefly why a Directions Hearing is being sought:**

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1. **Clearly outline the steps parties have taken to negotiate consent orders and the outstanding matters in contention:**

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1. **Estimated time for the Directions Hearing:**

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1. **Are there any attachments such as affidavit material? Yes  No**

*If yes, please ensure that this material is appropriately filed through CITEC eFiling*

1. **What are the future listed dates in this proceeding?**

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1. **Dates that parties are not available for this matter to be listed:**

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When sending this form to the Directions Group, please ensure that:

* The subject of your email states the case number, party names and ‘Request for Directions Hearing’; and
* The correspondence requesting the Directions Hearing is copied to all other parties to the proceeding and that this is apparent from the face of the correspondence.

**IF THIS REQUEST** **FOR A DIRECTIONS HEARING IS URGENT**

The Directions Group should be notified on 8636 6690 shortly after the application is emailed